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City Council
Stephen A. Del Guercio, Mayor
Laura Olhasso, Mayor Pro Tem
Gregory C. Brown
David A. Spence
Donald R. Voss

2008 OCT 27 PM 12: 01

BOARD OF SUPERVISORS COUNTY OF LOS ANGELES

October 23, 2008

Los Angeles County Board of Supervisors Room 393 Hall of Administration 500 West Temple Street Los Angeles, CA 90012

Re: City of La Cañada Flintridge Election Resolutions

At their meeting on October 20, 2008, the City Council of La Canada Flintridge approved the following resolutions regarding the upcoming March 3, 2009 General Municipal Election:

Resolution No. 08-21 – A Resolution of the City Council of the City of La Cañada Flintridge, California, Calling and Giving Notice of the Holding of a General Municipal Election on Tuesday, March 3, 2009, for the Election of Certain Officers as Required by the Laws of the State of California Relating to General Law Cities.

Resolution No. 08-22 – A Resolution of the City Council of the City of La Cañada Flintridge, California, Requesting the Board of Supervisors of the County of Los Angeles to Render Specified Services to the City Relating to the Conduct of a General Municipal Election to be Held on Tuesday, March 3, 2009.

Resolution No. 08-23 – A Resolution of the City Council of the City of La Cañada Flintridge, California, Adopting Regulations for Candidates for Elective Office Pertaining to Candidates' Statements Submitted to the Voters at an Election to be Held on Tuesday, March 3, 2009.

If you have any questions, please feel free to call me at 818-790-8880.

Sincerely,

Sylvia Baca City Clerk

Enc.

## CITY OF LA CAÑADA FLINTRIDGE RESOLUTION NO. 08-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION ON TUESDAY, MARCH 3, 2009, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

**WHEREAS**, under the provisions of the laws relating to General Law Cities in the State of California, a General Municipal Election shall be held on March 3, 2009, for the election of Municipal Officers.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

- **Section 1.** That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of La Cañada Flintridge, California, on Tuesday, March 3, 2009, a General Municipal Election for the purpose of electing two (2) Members of the City Council for the full term of four (4) years.
- **Section 2.** That the ballots to be used at the election shall be in form and content as required by law.
- **Section 3.** That the City Clerk is authorized, instructed and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.
- **Section 4.** That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code § 10242, except as provided in § 14401 of the Elections Code of the State of California.
- **Section 5.** That pursuant to Elections Code § 12310, a stipend for services for the persons named as precinct board members is fixed at the sum of \$100 for each Inspector and \$80 for each Clerk for the election. In addition, the sum of \$25 will be given to each precinct board member to attend a training class and the sum of \$50 to be given to each inspector if he/she is required to pick up the precinct supplies. The rental for each polling place for the election, where a charge is made, shall be the sum of \$50 for the election. When required, the compensation of the Custodian of a building shall be \$25 for the election.

**Section 6.** That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

**Section 7.** That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

**Section 8.** That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

**Section 9.** The City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

PASSED, APPROVED and ADOPTED this 20th day of October, 2008.

Stephen A. Del Guercio, Mayor

ATTEST:

Sylvia Baca, City Clerk

BOARD OF SUPERMISORS

2008 OCT 27 PM 12: 02

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State of California )
County of Los Angeles ) ss.
City of La Cañada Flintridge )

I, Sylvia Baca, City Clerk of the City of La Cañada Flintridge, California, do hereby certify that the foregoing Resolution No. 08-21 was duly adopted by the City Council of the City of La Cañada Flintridge at a Regular Meeting held on the 20<sup>th</sup> day of October, by the following vote:

AYES:

COUNCILMEMBERS: Brown, Spence, Voss, Olhasso, Del Guercio

NOES:

COUNCILMEMBERS: None

ABSENT:

COUNCILMEMBERS: None

ABSTAIN: CO

COUNCILMEMBERS: None

Dated: October 22, 2008

Sylvia Baça, City Clerk

I, City Clerk of the City of La Cañada Flintridge, hereby certify that the foregoing is a full, true, and correct copy of the original on file in this office.

City Clerk of the City of La Canada Flintridge

Date

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## CITY OF LA CAÑADA FLINTRIDGE RESOLUTION NO. 08- 22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO RENDER SPECIFIED SERVICES TO THE CITY RELATING TO THE CONDUCT OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2009

WHEREAS, a General Municipal Election is to be held in the City of La Cañada Flintridge, California, on March 3, 2009; and

WHEREAS, in the course of conduct of the election it is necessary for the City to request services of the County; and

WHEREAS, all necessary expenses in performing these services shall be paid by the City of La Cañada Flintridge;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the provisions of § 10002 of the Elections Code of the State of California, this City Council requests the Board of Supervisors of the County of Los Angeles to permit the County Election Department to prepare and furnish the computer record of the names and addresses of all eligible registered voters in the City in order that the City Clerk and/or her representative may produce labels for vote-by-mail voters and Sample Ballot and Voter Information Pamphlets, and print Rosters of Voters and Street Indexes; and to provide voter signature verification services as needed as well as make available to the City, election equipment or other assistance as needed according to state law.

**SECTION 2.** That the City shall reimburse the County for services performed when the work is completed and upon presentation to the City of a properly approved bill.

**SECTION 3.** That the City Clerk is directed to forward without delay to the Board of Supervisors and to the County Election Department, each a certified copy of this resolution.

**SECTION 4.** That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED, APPROVED and ADOPTED this 20th day of October, 2008

Stephen A. Del Guercio, Mayor

ATTEST:

Sylvia Baca, City Clerk

State of California )
County of Los Angeles ) ss.
City of La Cañada Flintridge )

I, Sylvia Baca, City Clerk of the City of La Cañada Flintridge, California, do hereby certify that the foregoing Resolution No. 08-22 was duly adopted by the City Council of the City of La Cañada Flintridge at a Regular Meeting held on the 20<sup>th</sup> day of October, 2008, by the following vote:

AYES:

COUNCILMEMBERS: Brown, Spence, Voss, Olhasso, Del Guercio

NOES: ABSENT: COUNCILMEMBERS: None
COUNCILMEMBERS: None

ABSTAIN:

COUNCILMEMBERS: None

Dated: October 22, 2008

Sylvia Baca, City Clerk

I, City Clerk of the City of La Cañada Flintridge, hereby certify that the foregoing is a full, true, and correct copy of the original on file in this office.

City Clerk of the City of La Caffada Flintridge

Date

## CITY OF LA CAÑADA FLINTRIDGE RESOLUTION NO. 08- 23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES' STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, MARCH 3, 2009

WHEREAS, § 13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA CAÑADA FLINTRIDGE, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

# Section 1. GENERAL PROVISIONS.

That pursuant to § 13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an election to be held in the City of La Cañada Flintridge on March 3, 2009 may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 400 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

# Section 2. FOREIGN LANGUAGE POLICY.

- A. Pursuant to the Federal Voting Rights Act of 1965, as amended, candidate's statements shall be translated into foreign languages as required.
- Pursuant to State law, candidate's statements may be printed in Spanish, if requested and paid for by the individual candidates, and included in the Sample Ballot and Voter Information Pamphlet, which is printed in English and mailed to all registered voters.

### C. The City Clerk shall:

 Translate all candidate's statements in the languages as required in 2A above; and

Print facsimile Sample Ballot and Voter Information Pamphlets, which
include the candidate's statements in the languages required in 2A
above, mail said facsimile Pamphlets to voters who have requested
such languages, and make said facsimile Pamphlets available to the
public upon request.

#### SECTION 3. PAYMENT.

- A. The candidate shall not be required to pay the cost of translating the candidate's statement into any foreign language required in 2A above.
- B. The candidate shall be required to pay the cost of printing the candidate's statement in the Sample Ballot and Voter Information Pamphlet.
- C. The candidate shall be required to pay the cost of printing the candidate's statement in Spanish in the Sample Ballot and Voter Information Pamphlet.
- The candidate shall not be required to pay the cost of printing the candidate's statement in a foreign language required in 2A above in the facsimile Sample Ballot and Voter Information Pamphlet.
- The City Clerk shall estimate the total cost of printing, handling, E. translating and mailing candidates' statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965, as amended, and require each candidate filing a statement to pay in advance to the local agency his/her estimated pro rata share as a condition of having his/her statement included in the Sample Ballot and Voter Information Pamphlet. The estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate depending on the actual number of candidates filing statements. Accordingly, the City Clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of overpayment, the City Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

# Section 4. ADDITIONAL MATERIALS.

No candidate will be permitted to include additional materials in the sample ballot package.

- **Section 5.** The City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.
- **Section 6.** All previous resolutions establishing council policy on payment for candidate's statements are repealed.
- **Section 7.** This resolution shall apply only to the election to be held on March 3, 2009, and shall then be repealed.
- **Section 8.** The City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED and ADOPTED this 20th day of October, 2008

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file in this office.	Stephen Au Del Guergio Mayor
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Date	City Clerk of the City of
Date	
Date	City Clerk of the City of

Sylvia Baca, City Clerk

ATTEST:

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State of California	)	
County of Los Angeles	)	SS.
City of La Cañada Flintridge	)	

I, Sylvia Baca, City Clerk of the City of La Cañada Flintridge, California, do hereby certify that the foregoing Resolution No. 08-23 was duly adopted by the City Council of the City of La Cañada Flintridge at a Regular Meeting held on the 20<sup>th</sup> day of October, 2008, by the following vote:

AYES:

COUNCILMEMBERS: Brown, Spence, Voss, Olhasso, Del Guercio

NOES: ABSENT:

ABSTAIN:

COUNCILMEMBERS: None COUNCILMEMBERS: None COUNCILMEMBERS: None

Dated: October 22, 2008

Sylvia Baca, City Clerk

I, City Clerk of the City of La Cañada Flintridge, hereby certify that the foregoing is a full, true, and correct copy of the original on file in this office.

City Clerk of the City of La Canada Flintridge Date

BOARD OF LOS ANGELES

2008 OCT 27 PM 12: 02

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